



Executive Meeting

Tuesday, September 16, 2008

Present: Dave Horner, Mike Hanson, Ken Carson, Corrina Taylor, Joanne Carpendale, Debbie Francis, Kim Waters, Harold Bloomenthal, John Turcotte, Debbie Cooper, Judi Birmingham, Don Nixon, Lori Halls, Karen Koblun, Angie Podann, Brian Kowalko, Trevor Bast, Cameron Keller, Andi Hardy, Kevin Fitzpatrick

Regrets: Neil Lundin, Ruth Michaud

Guests: Lorne Hadley

1. Call To Order

- Meeting was called to order at 7:09pm

2. Adoption of previous minutes

- Motioned by Cameron Keller
- Seconded by Debbie Francis

To adopt minutes of the previous meeting

CARRIED

3. Additions and adoption of agenda

- Motioned by Harold Bloomenthal
- Seconded by Angie Podann

To adopt agenda as presented

CARRIED

4. Old Business

- **A. Sponsorship**
Brian Kowalko will discuss during the Committee reports.

- **B. Criminal Record Checks**

MOTION:

Criminal record checks must be completed every second year for JDFMHA members with previous year's criminal record check on file. New members must complete criminal check first year of service. Effective 2007/2208 season.

CARRIED

- **C. Procedures for Risk Management**

- ❖ Lori Halls, Ken Carson and Andi Hardy have set out procedures on how to handle issues.
- ❖ Parent must report to Coach or Manager within 30 days. Report must then get to the office before 90 day deadline to file report. Lori should be notified same day of injury.

- ❖ Policy will be drafted by Lori prior to Managers Meeting outlining requirements for player return following an injury as well as above stated guidelines.
 - ❖ Mailbox at the arena will be labeled so reports may be delivered.
- 5. Financial Report – Joanne Carpendale**
- Financial Report not available.
- 6. Website – Karen Koblun**
- Website is now signed up and registered for 10 years. Website was down for a short time but is fully up and running now.
- 7. Committee Reports**
- **A. President (Dave Horner)**
 - Island League meeting was Sept. 8th.
 - Pee Wee, Bantam and Midget coaches and managers meeting will be Sept. 21st.
 - All referee clinic registration will be done online. Our ref allocators are Ruth Michaud and Trevor Bast. Coaching clinics have 30 days to fill within the host association then registration becomes open to other associations.
 - Teams that do not show up to league game will receive a \$1000 fine.
 - Initiation Division will now be called Novice 1. Novice Division will be Novice 1, 2, 3 and 4. Tiered division was previously A, B, C, and D with D being the strongest.
 - **B. Registrar (Corrina Taylor)**
 - Final numbers for each division are as follows:
 - Novice 1 – 77 players with 4 teams
 - Novice - 97 players with 6 teams
 - Atom – 109 players with 6 teams
 - Pee Wee – 113 players with 6 teams
 - Bantam – 97 players with 6 teams
 - Midget – 76 players with 4 teams
 - Female – 73 players with 4 teams
 - **C. Head Referee (Neil Lundin)** Not present
 - **D. Ice Coordinator (Debbie Cooper)**
 - Christmas ice has been ordered for JDF Arena and Bear Mt. Arena
 - Request to all Divisional Managers to emphasize to all teams that when ice is lost on short notice it is out of the Associations control. All lost ice will try to be re-scheduled. A notice will be posted on the website.
 - **E. Sponsorship (Brian Kowalko)**
 - Calendar fundraising idea has been brought forward by Brian. Calendars are a 15 month and depict various hockey pictures. Calendars would be sold for \$20 with JDFMHA profiting \$10 from each sold.

MOTION #1

Purchase two calendars per player to be sold and team managers managing sales and collections.

Discussion:

Whether to enforce everyone to sell calendars or give them the option to simply pay equivalent of profit to JDFMHA.

WITHDRAWN

MOTION #2

Order 50 calendars to be divided between the teams for display and ask each player to sell three calendars or pay the profit from three calendars of \$30 to JDFMHA.

Discussion:

If each player could sell three calendars, with profit of \$30 from each player coming direct to JDFMHA, it would help the association get out of a deficit. If we don't do something else this year, next years fees will have to be increased.

CARRIED

- Brian has a contact at radio station *KOOL FM* who is willing to work with JDFMHA with their fundraising and sponsorship support. More details to follow
- **F. Gaming (Debbie Francis)**
 - Debbie will be attending gaming symposium in Richmond.
 - Gaming rules require two banners to be produced clearly displaying Gaming Commission as a contributor to JDFMHA
 - Volunteers are needed for four shifts, two people per shift at the Bingo Hall. Novice 1 parents will fill these spots.
 - JDFMHA receives \$63,000 from gaming. These funds go towards ice and referees only.
 - Scholarship bursary was not used last season.
- **G. Tournaments (Lori Halls)**
 - Two tournaments have been set for this season. Novice will host a tournament in November and Atom will host at Christmas.
- **H. Equipment Manager (John Turcotte)**
 - Nothing to report.
- **I. Head Coach (Bryan Grant)**
 - Hybrid course is set for October 18th; registration cut off is Sept. 18th. December 1st is deadline for all coaches to have met their coaching requirements.
 - Bryan would like to see the ice better utilized during Labour Day long weekend. Ice is in and we should be using it.

- **K. Risk Management (Lori Halls)**
 - A complaint was made by a female PeeWee player who had to walk thru Midget boys having to get changed in the hallway due to two change rooms not being made available to our players. A letter will be written Westshore Recreation with players concern.
- **Ice Committee**
 - Nothing to report
- **M. Administrator (Andi Hardy)**
 - Office hours will be Tuesday and Thursday from 5-9pm.
 - John Turcotte will put a package together of items to potentially sell in the office.

8. Head Manager – Harold Bloomenthal

- Managers' meeting is set for September 29th.

Female Div Manager – Angie Podann

- All teams are in place.

Midget Div Manager – Trevor Bast

- Few cuts still need to make from 'A', rest is good.

Bantam Div Manager – Cameron Keller

- All coaches for A, B and C are done. Teams are set.

PeeWee Div Manager – Don Nixon

- 'A' team has 16 skaters/2 goalies, 'B' team has 15 skaters/2 goalies, three house teams will have 16 skaters/3 goalies, and one team will have 17 skaters/2 goalies.
- Corrina will contact all PeeWee goalies to see if there is any interest in playing in Victoria or Saanich.
- Discussion during house assessments was made about the number of coaches and adults on ice.

Atom Div Manager – Mike Hanson

- No Report.

Novice Div Manager – Judi Birmingham

- Tryouts almost complete.

Initiation Div Manager – Kevin Fitzpatrick

- Teams are set
- Question brought to table from Initiation parent: should players have to be able to skate before joining JDFMHA? NO, Initiation level is to teach skating and basic stick handling.

9. Correspondence

- Referee fee schedule from VIAHA
- Email from Barb Norton regarding game numbers.
- Info from Glen McBride, detailing Saanich's hockey teams.

10. New Business:

➤ **A. Office Hours**

- Andi to keep track of traffic coming into the office from now thru September.

Meeting adjourned at 10:25pm.

**Next Meeting: Tuesday, October 21st, 2008
Island Savings Credit Union**